

Shaista Tariq

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Academician

To seek a career in a progressive and visionary organization that caters to an individual's potential in a mature culture that provides continuous personal and professional development and learning especially in the career-building business sector.

- **Knowledge of teaching, research, counseling, motivating, communicating.**
- **Outstanding team leader with excellent interpersonal skills.**
- **Training skills.**
- **Presentation skills.**
- **Internal Auditor.**
- **KASBIT Business Journals Associate Editor.**
- **In-depth knowledge of research operations.**
- **Conference, seminar and training & workshop organizer.**
- **Outside and inside documentation dealings.**

Achievements

- ❖ PJR indexed on HEC 2021.
- ❖ PJR indexed with different repository bodies.
- ❖ Program Secretary, KABSIT Research Seminar 2020.
- ❖ Research Convener and Executive member of Organizing Committee, KASBIT RESEARCH CONFERENCE 2016-2019.
- ❖ Certificate to organizing as a co-organizer of a researchconference 2014-2015.
- ❖ Developed memorandum of understanding between KASBIT and THE SUPERIOR COLLEGE LAHORE, TASH GROUP, PULSE Consultant (CRO), SUKKUR IBA UNIVERSITY.
- ❖ Grant and recognition/ Y category for KBJ was received byHEC under my leadership in 2020.

CAREER REVIEW

Ziauddin University, Karachi

03-February-2022 till now

Assistant Editor

Ziauddin University, Karachi

15-November-2021 till now

Senior Lecturer

Ziauddin University, Karachi

13-April-2021 to 03-Feb-2022

Editorial Officer

- ❖ Responsible for all logistics.
- ❖ Correspondence with authors, editors, national and international reviewers.
- ❖ Deal with OJS, Crossref, DOAJ
- ❖ Working on Scopus and Web of Science Indexing

Khadim Ali Shah Bukhari Institute of Technology, Karachi
Manager Research Operations & Development

19-Sep-2019 till 04-Feb-2021

Key Responsibilities

- ❖ Responsible for maintaining a liaison with HEC.
- ❖ Responsible for providing all the documentation to HEC related to ORIC.
- ❖ Responsible for managing all the research activities at the Institute including training and development of Faculty and Students.
 - Organizing research seminars/conferences
 - Organizing research trainings for students
 - Managing project/thesis operations, policy making
- ❖ Responsible to manage all other operations of the department i.e. meeting the operational requirements for external parties and industrial linkage section
- ❖ Responsible to manage all the research related data
- ❖ Supervising and managing KASBIT's research journals

Khadim Ali Shah Bukhari Institute of Technology, Karachi

March, 2017 04-Feb-2021

Assistant Professor
Key Responsibilities

Graduate Students Postdocs, Undergraduate Students, Honor Students:

- ❖ MS/MPhil Thesis: Behavioral Biases in Investment Decision Making.
- ❖ MS/MPhil Thesis: Macroeconomic Factors and Stock price evidence from Pakistan Stock Exchange "Determinants of stock prices: empirical evidence from Pakistan Stock Exchange"
- ❖ Teaching, counseling, motivating, assessment, etc.

Khadim Ali Shah Bukhari Institute of Technology, Karachi

- ❖ Executive member of KASBIT RESEARCH CONFERENCE From 2014 till 04-Feb-2021
- Associate Editor (KBJ) 2013 till 04-Feb-2021
- Research Convener (KASBIT Research Conference) December, 2017 till 2020
- Research Associate September 2016 till 2019
- ❖ Secretary of KASBIT Core Research Committee January 2013 till 2016
- Internal Reviewer (KBJ) 2013 till 2016
- ❖ Lecturer February 2014 till 2016
- ❖ Teaching Assistant April 2012 to February 2014

PUBLICATIONS

- ❖ June 6, 2020 “Does Religiosity influence Muslim consumer buying behavior? A qualitative study in Pakistan to find out the behavior of consumers for the food products” which was published in INTERNATIONAL JOURNAL OF BUSINESS AND MANAGEMENT SCIENCES, Vol.1, No.2.
- ❖ December 2018, “Impact of Ownership Structure On Corporate Dividend Policy and Performance” which was published in KASBIT Business Journal, Vol.11, No.1.
<http://kbj.kasbit.edu.pk/Doc/KBJVol11/P6%20Vol.11.pdf>
- ❖ September 2017, 'The Implications of Cross-Docking in the Manufacturing Sector of Pakistan', which was published in International Journal of Supply Chain Management, Vol. 6, No. 3.
- ❖ May 2017, “Building Employee Relationships through Corporate Social Responsibility” which was published in KASBIT Business Journal, Vol. 10, Special Issue.
- ❖ December 2016, “Impact of Information Technology on Retail Sector in Pakistan” which was published in KASBIT Business Journal, Vol. 9.
<http://kasbit.edu.pk/KBJVol9/Volume9KBJ2016pg63-93.pdf>.
- ❖ May 2014, “Causes and Identification of Employees’ Politics and its Impact on Performance of Banking Industry in Pakistan” which was published in KASBIT Business Journal, Vol. 7.

CERTIFICATIONS

- ❖ ProQuests Introduction to Publishing in Academic Journals-Part 1 08-Dec-2020
- ❖ HECs Online Capacity Building Session on "Peer Review Process" 26-Nov-2020
- ❖ Best Practices in Scholarly Publishing 19-Nov-2020.
- ❖ Using Digital platform for Online Teaching Purposes 16-Mar-2020 KASBIT.
- ❖ How to Manage your References Using Refworks 01-Dec-2020.
- ❖ ProQuests Introduction to Publishing in Academic Journals 15-Dec-2020.
- ❖ ProQuest Ebook Central Advanced Training 16-Sep-2020.
- ❖ HECs Capacity Building Session on "Open Journal Systems" 09-Dec-2020.
- ❖ Two-day Intellectual Property Licensing and Commercialization Workshop at Karachi, March 3-4, 2020, on Tuesday & Wednesday at Lecture Hall A, Institute of Business Administration, City Campus, Karachi.
- ❖ Editorial Forum Higher Education Commission, (HEC) Karachi, on Monday 29th April 2019 and Tuesday 30th April 2019.
- ❖ “Three Days Orientation Programme for Newly Established ORIC Personnel” on 2nd - 4th May 2018 at Center for Innovation & Entrepreneurship, NUST Campus, Islamabad.
- ❖ “Technology Development Fund for Commercialization and Technology Transfer” May 15, 2018 at Institute of Business Management (IoBM).

SKILLS

Computer Skills	Microsoft Office Suite, Microsoft Excel Advance Level.
Soft Skills	Communication skills, Presentation Skills, Coordination Skills, ORIC Policies.
Software Skills	SPSS, EViews, SMART PLS & OXMATRICES.
Language	English, Urdu,
Writing Skills	Proficient in Email Writing, MOUs.

ACADEMIC CREDENTIALS

2021(in Progress)	PhD Management Sciences from Muhammad Ali Jinnah University.
2021	MS Economics and Finance from Muhammad Ali Jinnah University.
2013	MS/MBA (Management Sciences) from Jinnah University Karachi.
2007	B. Com Examination Passed in 2nd Division from Karachi University.
2003	H.S.C Examination passed in Pre-Medical Group from Board of Intermediate Karachi
2000	S.S.C Examination passed in Science Group from Board of Secondary Education Karachi

PERSONAL INFORMATION

Father's Name	Quaiser-Uz-Zama
Religion	Islam
CNIC	42201-0559650-2
Marital Status	Married